

N. B.- In English version of Part VI Gazette No. 2378, which was published on 28.03.2024, the registered date of the Name List of Veterinary Surgeons and Practitioners miss printed as 20.07.2020. It should be corrected as 01.03.2024.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,380 - 2024 අප්‍රේල් මස 10 වැනි බදාදා - 2024.04.10
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(Published by Authority)

PART I: SECTION (IIA) - ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note : Al Falah Foundation (incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of 28th March, 2024.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 03rd May 2024, should reach Government Press on or before 12.00 noon on 19th April, 2024.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*."

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2024.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

PUBLIC SERVICE COMMISSION

Ministry of Agriculture and Plantation Industries

RECRUITMENT TO THE POST OF VETERINARY SURGEON - GRADE III OF SRI LANKA ANIMAL PRODUCTION AND HEALTH SERVICE - 2024

ON the direction of the Public Service Commission, applications are called from graduates of Veterinary Medicine to select qualified persons for 148 posts of Veterinary Surgeon Grade III of the Sri Lanka Animal Production and Health Service, Applications prepared as per the specimen form given at the end of this notification should be sent by registered post to the Director General, Department of Animal Production and Health, P.O. Box 13, Getambe, Peradeniya to reach on or before the under mentioned date. The "Post of Veterinary Surgeon Grade III of Sri Lanka Animal Production and Health Service" should be clearly state at the top left hand corner of the envelope.

(a) Closing date of receiving applications - **10.05.2024**

- (i) Note - Any complaint regarding the loss or delay of an application or a related letter in the post will not be considered. Losses arising by dealing the applications till the last date for applications should be borne by the applicants. Applications made by those not fulfilling the basic qualifications will be rejected.

1. Method of recruitment to the Service :

- i. Recruitment to the existing vacancies of the post of Veterinary Surgeon will be made based on the merit list published by the Faculty of Veterinary Medicine of the University of Peradeniya. The applicants with qualification in veterinary medicine from a university recognized by the University Grants Commission will be considered as per the entry in the merit list given according to the order registered in the Sri Lanka Veterinary Council.
- ii. A number equal to One Hundred and Ten percent (110%) of the number of vacancies will be called for an interview and a number equal to the number of vacancies will be recruited according to the order in the merit list. No marks will be given for the interview.
- iii. The number to be appointed and the effective date of such appointment will be decided based on the order by the Public Service Commission.

2. Conditions of engagement in service :

- i. This post is permanent. It includes a pension scheme. You should abide the policy decision of the government which will be taken in the future regarding the pension scheme entitled for your appointment. Further, you should contribute for W & OP pension scheme and pay the contribution as per the decisions taken by the government from time to time.
- ii. The selected candidates will be appointed to fill vacancy in the post of veterinary surgeon in the Sri Lanka Animal Production and Health Service.
- iii. It is required that you obtain in relevant level of proficiency specified as per the Public Administration Circular No. 18/2020 dated 16.10.2020 and the other circulars incidental to it. An officer selected to serve with qualifications in a language other than an Official Language is required to obtained the proficiency in an Official Language at level III before he is made permanent in the post.
- iv. This appointment is subject to the terms and conditions of the service minute of Sri Lanka Animal Production and Health Service published in the Government *Gazette* dated 13.12.2013 and to the amended orders made to it from time to time, to the procedural Rules of the Public Service Commission, to the Establishment Code of the Democratic Socialist Republic of Sri Lanka, to the Financial regulations of the government and to other Departmental regulations.

3. Salary Scale :
As per Schedule 01 of the Public Administration Circular No. 03/2016 of 25.02.2016, the monthly salary scale applicable to this post is Rs. 47,615 - 10x1,335 - 8x1,630 - 17x2,170 - Rs. 110,895 -(SL-1-2016). The payment of salary will be made according to the regulations mentioned in Schedule II of the above circular.
4. Educational Qualifications - A degree in Veterinary Science obtained from a University recognized by the University Grants Commission.
5. Age limit - Should not be below 21 years and above the maximum age limit of 35 years on the closing date of applications.
6. Physical Qualifications -
 - i. Ability to serve in any part of Sri Lanka by every candidate, and
 - ii. Possession of adequate physical and mental fitness to perform duties in the post, and the sound state of the physical health should be certified by a medical report.
7. Other Qualifications -
 - i. The applicants must be citizens of Sri Lanka;
 - ii. The applicants should be excellent character;
 - iii. The applicants must have registered in the Veterinary Council of Sri Lanka under the Veterinary Surgeons and Practitioners Act and fulfillment of all the required qualification for recruitment to the post by the closing date for applications.
8. The Interview -
General Interview; (no marks will be given)
Objective : To check the fulfillment of the requirement of the notification published as per the Scheme of Recruitment and the assessment of the physical fitness.
9. Method of Application :
 - i. The application should be made fusing both sides of a 22-29 cm A 4 size paper, as per the format given in the specimen application form.
 - ii. The originals of the following certificates should be presented once informed for the interview.
 - (a) Birth Certificate;
 - (b) Degree certificate and other relevant certificates;
 - (c) Two character certificates obtained recently (one of which should be from the Grama Niladhari of the area and certified by the Divisional Secretary);
 - (d) Certificates of the highest examinations passed in Sinhala/ Tamil and English languages;
 - (e) Certificate of Registration as a Veterinary Surgeon in the Sri Lanka Veterinary Council.
10. Other Provisions :
 - i. The Public Service Commission reserves the authority to take decisions on matters not set out in this Gazette Notification.
 - ii. The Public Service Commission reserves the right of making the final decision on the filling/not filling the vacancies or filling only a part of the vacancies.
 - iii. The Sinhala version will prevail in case of any inconsistency between the Sinhala, Tamil and English versions of this *Gazette* notification.
 - iv. The candidature of any candidate will be cancelled if it is revealed to have no qualifications.

09. Educational Qualifications :

Degree/ Post Graduate Degree obtained	Class	University	Date of completion of the degree
1.			
2.			
3.			

10. Number and date of registration at the Sri Lanka Veterinary Council :

11. Particulars of service : (if holding a permanent post at present)

Present	Period of Service		Service station ;	Department/ Provincial Council
	from	to		
1.				
2.				
3.				

12. I do hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that I will be disqualified if any particulars indicated here are detected false or incorrect before the selection and I will be subject to dismissal from the service without any compensation if detected after the appointment. I also certify signing below that I have not been convicted of any criminal offence by any court of law.

.....,
 Signature of the Applicant.

Date :

(Applicable only to the applicants holding a permanent post in the Government)

1. Certificate of the Head of the Department/ Establishment

I certify that the above applicant Mr./ Mrs./ Miss. is an officer of this Department/ Provincial Council holding a post of and that the particulars mentioned in the application are correct according to his/her personal file. I also inform that he/she can/cannot be released from this Department/ from the Provincial Public Service if this officer is selected to this post.

.....,
 Head of the Department/ Establishment,
 (Official stamp).

Date :

Address :

Examinations, Results of Examinations &c.
**MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL COUNCILS
AND LOCAL GOVERNMENT**

**First, Second and Third Efficiency Bar Examinations prescribed for
the Development Officers' Service - 2024**

- 1.0 It is hereby notified that the First Efficiency Bar Examination prescribed for the Development Officers' Service, the Second Efficiency Bar Examination prescribed for the Development Officers' Service and the Third Efficiency Bar Examination prescribed for the Development Officers' Service - 2024 (paragraph 10 of the service minute) will be held at the district level in June 2024 by the Director General of the Sri Lanka Institute of Development Administration, under the supervision of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government.
- 2.0 These examinations shall be held as per the provisions of the Minute of the Development Officers' Service No. 1774/31 dated 07.09.2012.
- 3.0 The Efficiency Bar Examinations, which are due to be held in respect of each Grade of the above-mentioned service, shall be as follows:

Serial number	Name of the examination	Code
01.	1 st Efficiency Bar Examination prescribed for the Development Officers' Service - 2024 (For officers in Grade III of the Development Officers' Service)	CSDOS - I
02.	2 nd Efficiency Bar Examination prescribed for the Development Officers' Service - 2024 (For officers in Grade II of the Development Officers' Service)	CSDOS - II
03.	3 rd Efficiency Bar Examination prescribed for the Development Officers' Service - 2024 (For officers in Grade I of the Development Officers' Service)	CSDOS - III

- 4.0 The candidates shall be bound by the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration with regard to this examination. Candidates shall be subjected to any punishment imposed by the Disciplinary Authority for violation of these rules and regulations.
- 5.0 Applications for the examination can strictly be made online through www.slida.lk, the official website of the Sri Lanka Institute of Development Administration. It is possible to commence the filling of the application for the examination by entering "EB Applications" on the web site's Home Page or by directly visiting this link: <http://examinationportal.slida.lk/application>.
The online application should strictly be filled out in English.
- Filling out applications is strictly allowed during the period from **8.00 a.m. on 15.04.2024 up to 12.00** midnight on **17.05.2024**.
- 6.0 Examination Fees - The officers appearing for the examination for the first time need not pay the examination fees. However, **Rs.250/-** should be paid for each subject at subsequent sittings of the examination.

The examination fee should be paid by any BOC branch all over the island to be credited to "Director General, Sri Lanka Institute of Development Administration," bearing account number 92563132 of the Torrington branch of BOC. The applicant's name, national identity card number and the code of the relevant examination should be mentioned in the bank slip related to the payment made by you, and a photo of it should be uploaded in the relevant space of the application.

If you make the relevant payment online, you should mention your National Identity Card number and the code of the examination relevant to you in the credit details as “description” and upload a photo of it in the relevant space of the application.

(The codes of examinations should be as mentioned in paragraph 03.)

- 7.0 When filling out the application online, it is compulsory for the applicant to have an active e-mail address and mobile phone number. Once the application is submitted online, a message of acknowledgment of receipt will be sent to the email address and mobile number.

After the deadline for sending applications, the admission card will be sent to the email address you provided.

It should be noted that the admission cards will be sent to the applicant only via email.

- 8.0 If any technical issue arises regarding the process of submitting the application online, please contact the Technical Division of the Sri Lanka Institute of Development Administration at 011-5980236 or 071-9204320 for inquiries, and for all other inquiries, please contact the Recruitment and Examinations branch of the Combined Services Division of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government at 011-2681237 (Extension - 606/605/600) from 8.30 a.m. to 4.30 p.m. on weekdays from 15.04.2024 to 17.05.2024.
- 9.0 Heads of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. If it is required to get their candidature confirmed, it can be done through the telephone number 011-5980236. Candidates shall not be paid travelling expenses for appearing for the examination.
- 10.0 Identity of Candidates - Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor.
- i. The National Identity Card
 - ii. Valid Passport
 - iii. Valid Sri Lankan Driving License

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

- 11.0 The examination will be held in Sinhala, Tamil and English media. Candidates should sit the examination in the language medium in which they sat the examination for recruitment to the relevant service or in one of the official languages. The officers who joined the service without sitting for a competitive examination can also sit for this examination in the language medium of their education or in one of the official languages. Candidates shall not be allowed to change the language medium of examination mentioned in the application form.
- 12.0 Officers may appear separately for each subject and at different occasions at their discretion.
- 13.0 The results of the examination will be issued by the Director General of the Sri Lanka Institute of Development Administration to the Director General of Combined Services who will then publish them on the web site of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government. Recommendations on confirmations and promotions of officers should be made by the heads of departments based on those results.
- 14.0 Scheme of examination: Subjects and the syllabus of each Efficiency Bar Examination are as follows.

14.1 First Efficiency Bar Examination prescribed for the Development Officers' Service - 2024

14.1.1 Qualifications - Only the development officers belonging to the Combined Service can apply for this examination. The officers who have received an appointment to Grade III of the Development Officers' Service, the officers who have been absorbed into the Development Officers' Service and those who have not been absorbed into the Development Officers' Service but have exercised their option to be absorbed into the service are eligible to appear for this examination.

14.1.2 Syllabus

Subject	Subject No.	Marks	Duration	Cutoff marks
Office Systems	01	100	01 hour	40%
Accounting Systems	02	100	01 hour	40%
Computer Test	03	100	02 hours	40%

❖ Office Systems

This paper shall be designed to test the candidate's basic knowledge on office systems adopted in government offices and practical use of that knowledge, proper understanding of official documents and the ability of presenting the ideas/observations in clear and brief minutes and the ability of drafting a letter according to an order given to the officer.

(This paper shall consist of structured and semi-structured questions. All the questions should be answered.)

❖ Accounting Systems

It is expected to test candidate's knowledge in basic accounts adopted in government office, functions of cash control books.

(This paper shall consist of structured and semi-structured questions. All the questions should be answered.)

❖ Computer Test

- (i) Basic Concepts of Information Technology
- (ii) Windows Operating System
- (iii) File Management

(iv) Word Processing

Basic skills, screen familiarization, editing texts, aligning text, fonts and attributes, indenting paragraphs, paragraphs, change of line spacing, Tab setting, finding and replacing text, spelling and grammar, thesaurus, working with columns, page setup, printing documents, creating tables, sorting texts, file management, mail merging, working with macros.

(v) Spreadsheets

Basic skills, formatting, editing, columns and ranges, insertion and deletion, sorting data, creating charts, printing, @ function, working with macros, file management

(vi) Database

Basic skills of introduction
Creating and using a database
Forms
Linked forms, popup forms
Dialog and message boxes
Queries
Sorting

Obtaining reports
Working with macro

(vii) Presentation/ Illustration

Basic skills, editing, formatting
Applying designs
inserting images, clip art and graphs
slide transition and effects, animations, using presentation tools,
Preparing masters
printing slides and notes

(viii) Internet

Introduction to Internet, World Wide Web,
How to Navigate, Internet Practical

(ix) E-mail

Introduction, basic skills, receiving e-mails, sending e-mails,
replying, using attachments, creating and using nick names, composing messages

(This paper shall consist of multiple-choice, structured and semi-structured questions. All the questions should be answered.)

14.2 Second Efficiency Bar Examination prescribed for the Development Officers' Service - 2024

14.2.1 Qualifications - The following officers who have been confirmed in the service after completing the first efficiency bar examination with 10 years of active and satisfactory service period are eligible to sit for this examination.

- i. Officers who have been absorbed into the Development Officers' service of the Combined Service
- ii. Officers who have not been absorbed into the Development Officers' service of the Combined Service but exercised their option for absorption.

Note – The officers who have satisfied all the qualifications mentioned in paragraph 14.2.1 above but have not yet been promoted to Grade II due to administrative matters.

14.2.2 Syllabus

Subject	Subject No.	Marks	Duration	Cutoff marks
Establishments Code and Procedural Rules	04	100	02 hours	40%
Financial Regulations and Procurement Procedure of the Government	05	100	02 hours	40%

(Part I of the above question papers shall consist of structured questions. All the questions should be answered. Part II shall consist of 08 essay type questions. Only 04 questions should be answered.)

❖ Establishments Code and Procedural Rules

Chapters VI, VII, VIII, XII, XIII, XIV, XVII, XXIV, XXV, XXVI, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of the Establishments Code and Procedural Rules of the Public Service Commission

❖ Financial Regulations and Procurement Procedure of the Government

Chapters I, II, III, IV, V and procurement procedure of the government

14.3 Third Efficiency Bar Examination prescribed for the Development Officers' Service - 2024

14.3.1 Qualifications

- ❖ The following officers who have completed the second efficiency bar examination with 20 years of active and satisfactory service period are eligible to sit for this examination.
 - i. Officers who have been absorbed into the Development Officers' service of the Combined Service
 - ii. Officers who have not been absorbed into the Development Officers' service of the Combined Service but exercised their option for absorption.
- ❖ The following officers who have been promoted to Grade II of the previous service under exceptional performance before 01.08.2011 are also eligible to sit this examination.
 - i. Officers who have been absorbed into the Development Officers' service of the Combined Service
 - ii. Officers who have not been absorbed into the Development Officers' service of the Combined Service but exercised their option for absorption.

14.3.2 Syllabus

Subject	Subject No.	Marks	Duration	Cutoff marks
Project Management	06	100	03 hours	40%

❖ Project Management

- i. Defining a project
- ii. Project Management
- iii. Project cycle
- iv. Preparation and analysis of a project
- v. Project evaluation
 - * Payback period
 - * Net present value
 - * Internal rate of return
 - * Cost Benefit Ratio
 - * Annual Average Return Ratio
- vi. Project organization
- vii. Adopting shadow price

15.0 Decision of the Director General of Combined Services shall be the final decision with regard to the provisions not mentioned in this notification.

16.0 In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

S. ALOKABANDARA,
Director General of Combined Services,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government.

Ministry of Public Administration, Home Affairs, Provincial,
Councils and Local Government,
Independence Square,
Colombo 07,
5th of April 2024.

**THE CHITHTHA ADVANCED PSYCHOLOGICAL STUDIES
OPEN INSTITUTE OF SRI LANKA**

(Arrangements have been made to incorporate under the Parliament Act, Bill No. 105 of 2022)

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A Six month part time course. Lecture recordings and additional readings links are will be provided meanwhile the lectures which can be viewed at convenient times.

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