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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,424 – 2025 පෙබරවාරි මස 14 වැනි සිකුරාදා – 2025.02.14

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(Published by Authority)

PART I : SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes,* at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 07th March, 2025, should reach Government Press on or before 12.00 noon on 21st February, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

K. G. Pradeep Pushpa Kumara,
Government Printer.

Department of Govt. Printing,
Colombo 08,
02nd January, 2025.

This Gazette can be downloaded from www.documents.gov.lk

267 - B 082654 - 5,403 (02/2025)

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A ,Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained,as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01,1961, and who seek appointments to other posts in the public service).

1:3 Application from the ,New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade 1 Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Faliure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforefeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommended a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

,All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.,

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

(i) Suspension from the whole or part of the examination or one subject or a part thereof ;
(ii) Disqualification from one subject or from the whole examination ;
(iii) Debarment from appearing for an examination for a period of one year or two years ;
(iv) Debarment for life ;
(v) Suspension of the certificate for a specified period ;
(vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :–

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into serveral pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Amendment of closing date of Applications for Recruitment of Registrars of Birth, Death and Marriages

IT is kindly notified that the closing date of applications for the recruitment of Birth, Death and Marriages Registrars in Kandy District, appearing in the No. 2415 *Gazette* of the Socialist Republic of Sri Lanka dated 13.12.2024 which was published by me is extended to **17.03.2025.**

02. Please note that the closing date of applications only changed, all other details in the said *Gazette* notification remain unchanged.

W. R. A. N. S. Wijayasinghe,
Registrar General.

02-97

Examinations, Results of Examinations & c.

PUBLIC SERVICE COMMISSION

Ministry of Finance, Planning and Economic Development

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT OF GRADE III OF THE SRI LANKA INLAND REVENUE SERVICE 2024

APPLICATIONS are called online from the qualified citizens of Sri Lanka for Open Competitive Examination for the recruitment to the Posts in Grade III of Sri Lanka Inland Revenue Service.

Revenue Service

1. In this notice " Secretary" shall mean the "Secretary to the Ministry in Charge of the subject of Monetary Administration", "Service" shall mean the "Sri Lanka Inland Revenue Service" at the instances not specified in other way.

2. The appointments through this examination shall be made to Grade III of Sri Lanka Inland Revenue Service. Recruitments shall be made upon the results of a Written Examination and a General Interview.

   Date of Examination.- Receipt of online application will be opened on Monday, **February, 17, 2025** and closed on 14.03.2025. the examination will be held in the month of May in Colombo by the Commissioner General of Examination. The Secretary reserves the right to postpone or cancel the examination subject to the instructions of Public Service Commission.

3. Number of persons to be appointed is 100. The effective date of appointment shall be determined on the orders of the Public Service Commission.

4. Officers who are currently in the Public/ Provincial Public Service should provide his Head of the Institution with a copy of the application to be attached to the personal file of the officer. A copy of the application attested by the Head of the Institution and an employment verification letters should be submitted at the time interview.

5. **Conditions of Service:**

   5.1 Selected candidate shall be appointed to the Grade III of the Service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the minute of Sri Lanka Inland revenue Service published in the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1804/50 of 05.04.2013, and subject to any amendments made or to be hereafter to the service minute, provisions of the Establishment Code and Financial Regulations and Public Service Commission's Procedural Rules published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022.

5.2 This post is permanent and pensionable. You are subjected to the policy decisions taken by the Government in the future regarding the pension scheme you are entitled to. Further, you shall contribute to the Widows' & Orphans Pension Fund/ Widowers' & Orphans' Pension Fund. You shall pay contributions to this fund as declared by the Government from time to time.

5.3 This appointment is subjected to probation period of 3 years. As mentioned in the Service Minute, the 1st Efficiency Bar Examination shall be passed within 03 years from the date or recruitment to the Grade III of Sri Lanka Inland Revenue Service.

5.4 Prescribed Official Language Proficiency shall be obtained within 03 years of joining the service in terms of the Public Administration Circular No. 18/2020 and consequent circulars.

6. **The Salary Scale.-** As per the Schedule 1 of the Public Administration Circular No. 03/2016 dated 25.02.2016 monthly salary scale entitled to this post is Rs. 47,615-10x1,335-8x1,630-17x2,170-110,895/- (SL-01-2016). The payment of salary to you shall be made as per the Schedule II of the above circular.

7. **Qualifications for Recruitment :**

(*a*) (i) Shall be a citizen of Sri Lanka,
(ii) Shall have an excellent moral character,
(iii) Shall be physically and mentally fit to discharge the official duties of this post any part of the country,
(iv) No person ordained in any religious sect shall be permitted to sit for the Examination.
(v) No person is allowed to sit the Open Competitive Examination for more than Two (2) sittings. (Number of sittings at the examinations to recruit Grade II/II of Sri Lanka Revenue Service are not considered under previous service minutes).
(vi) Requisite qualifications for this examination shall have been completed in every aspect by on or before the application closing date.

(b) *Educational Qualifications :*

(i) Shall have possessed a degree with first class or second class from a university recognized by the University Grant Commission or an institution recognized by the University Grant Commission as an institution for awarding degrees (Minimum Academic Time should be 3 years)

or ;

(ii) Being Supreme Court Lawyer

or,

(iii) Being a Chartered Accountant.

Note.- Effective date of qualification in i, ii, iii shall be a date on or before the application closing date,

(c) *Age* - Shall not be less than Twenty-two (22) years of age and not have reached 28 years of age on the application closing date (Therefore the eligibility of age shall be completed if only the birthdate of the candidate falls on or before 14.03.2003 and on or after 14.03.1997 only)

The maximum age limit for the employees of Public and Provincial Service is Thirty five (35) years. (Candidates who are currently in the Public Service should have not been subjected to a disciplinary punishment in terms of the Public Service Commission Circular No. 01/2020)

(d) If candidates with special needs appear for this examination, it is mandatorily set out in the application.

8. **Method of Recruitment :-**

8.1 *Written Examination :*

A written examination of three (03) question papers including the following subjects shall be held.

Subjects and the minimum marks that shall be obtained for each subject are as follows :

Subject	*Marks*	*Minimum marks that shall be obtained for a pass*
1. Comprehension	100	40
2. General Intelligence	100	40
3. General Knowledge	100	40

8.1.1 *Syllabus of the written examination* :

Subject No. 01 - Comprehension :

Shall comprise of objective type questions to test candidate's skills in comprehension, communication, summarization, interpretation and creation.

(Time 1 hour 30 minutes - Marks 100)

Subject No. 02 - General Intelligence :

Shall comprise of multiple-choice questions to test candidates' skills on reasoning, interpretation, substitutions, finding relationships, translation, problem solving, finding cause & effect relations, predication, information organization, pattern identification and instruction execution.

(Time 1 hour - Marks 100)

Subject No. 03 - General Knowledge

Shall comprise of multiple choice and short answer type questions to examine awareness of Sri Lanka's overall environment, including the geographical, political, economic, social and cultural environment and current affairs of international importance as well as scientific and technological developments.

(Time 1 hour - Marks 100)

8.2 *General Interview :*

(i) The general interview shall be held to verify whether the candidate has satisfied qualifications for recruitment mentioned in No. 06 above.

(ii) The General Interview will be held after the issuance of results of the written examination and no marks shall be given here.

(iii) The general interview board is appointed by the Public Service Commission.

(iv) Candidates who secure highest marks according to aggregate of marks from all the subjects out of the candidates who secure at least 40% of marks or above for each subject shall become qualified to appear for the general interview. Public Service Commission has determined to call a number of candidates from among the qualified candidates for the interview as per the order of the competency they received from the written examination and according to the precised number to be recruited. At the instances where the number of eligible candidates is not similar to the decided number as above only the qualified candidates shall be called for the general interview.

N.B.- Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment.

8.3 In recruiting the number expected to be recruited as per the number of vacancies, Appointment shall be made to Grade (III) according to merits, beginning from qualified candidates who have scored highest marks as per the total marks obtained at the written examination.

8.4 When filling vacancies in the order of merit and the candidates, if any point, the number of candidates with equal marks at the written examination exceeds the reminder of vacancies, Public Service Commission may, if the exigencies of Service requires doing so, decide to conduct an additional selection process only for those candidates. The additional selection process will be composed of ;

i. a written examination to assess the ability of the candidates, and
ii. a competency-based interview

The written examination will be conducted by an institute approve by the public Service Commission. Interview panel will be appointed by the Commission.

For further information about the structure and content of the process, prospective candidates may refer to webpage.

Home ⟶ Downloads ⟶ Procedure ⟶ Special Selection Procedure

on the Official website of the Public Service Commission at www.psc.gov.lk.

9. **Medium of the Examination :**

(*a*) The examination will be held in Sinhala, Tamil and English
(*b*) A candidate can appear for the examination in only one language of her/his choice.

Note :
(i) A candidate must sit all the papers of the examination in one and the same language.
(ii) A candidate will not be permitted to change the language medium of the examination, indicated in the application.
(iii) Every candidate shall appear for all three question papers.

10. **Conditions of the Examination -**

I. Online Examination Application should strictly be filled in English. Once the Department of Examination receives the application submitted online, the candidates will be notified *via* SMS to the mobile phone number used to access the system or *via* email whether the application was accepted/ not accepted by the department as a valid application. Before completing the online application, you should download the instructions sheet prepared for this purpose. The instruction therein should be strictly followed. No alteration done after talking the print out of the application will be considered as a valid modification. Incomplete applications are rejected without any notice.

II. Examination fee is Rs. 1,200/-. Payments should be made only *via* following methods of payments provided by the online system.

Note :
i. Any Bank Credit card
ii. Any Bank Debit Card with the Facility of Internet Transactions
iii. Banking method of Bank of Ceylon
iv. Any Branch of the Bank of Ceylon

(*a*) Instruction on making payment through above methods are published under technical instructions relevant to the examination on the web site.

(*b*) Receipt of payment will be notified *via* an SMS or e-mail. The total of the examination fees should be paid and the applications with payment or lesser or higher amounts shall be rejected. Department of Examination shall not be responsible for any error occurs during the payment of examination fees *via* above methods of payments.

(*c*) Under no circumstances the examination fee will be refunded or transferred to pay any other examination fee.

III. All candidates who have paid the prescribed examination fees and forwarded their duly perfected applications on or before the specified date will received admission cards to appear the examination by the commissioner General of Examinations for on the presumption that only those who possess such qualifications as indicated in the *Gazette* notification have applied. Admission cards will be issued only through online method and once the admission

cards are issued to the candidates for the examination, a notice thereof will be published and the candidates will also be notified through SMS. Candidates who do not receive their admission cards, should inquire thereof from the Institutional Examinations Organizations Branch of the Department of Examinations, Sri Lanka in the procedure specified in the notice. When inquiring so, the Name of Examination that the candidate applied for, the Full Name of the Candidate, National identity Card Number, and the address should be mentioned accurately. In case an candidate is outside of Colombo, it will be more effective to forward a letter of request along with the above information, indicating a fax number to which the copy of the admission card could be faxed expressly to the fax number indicated in the notice. When inquiring so, it will be advantageous to keep the prited application form in your possession in order to verify any information requested by the Department of Examinations.

IV. A candidate must sit the examination at the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning of *Gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to punishment imposed by him/ her for breach of these rules.

Note : The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

11. *Identity of Candidates* - The candidates shall prove their identity to the satisfaction of the Supervisor for each subject they sit in the examination. Any of the following documents will be accepted for this purpose:

(*a*) National Identity Card,
(*b*) A valid Passport,
(*c*) A valid Sri Lankan Driving License

Furthermore, the candidates should enter the examination hall without covering their faces and ears that their identity can be verified and also not wearing any electronic communication devices. No candidate is allowed to enter in to the examination hall who rejects to confirm their identity in that manner. Further they should in the examination hall from the time they entered in and until they leave the hall after the completion of the examination without covering their face and two ears so as to be identified by the examination authorities.

12. *Results.*- The results sheet prepared as per the merits on the total marks of the candidates qualified according to the Section 8.1 of the *Gazette* notice, shall be forwarded to the public Service commission. All the candidates of the examination shall be informed personally on their marks or the marks shall be published on the www. results.exams.gov.lk website.

13. P*enalty for false information*:- If it is revealed that a candidate does not possess the required qualifications, his/her candidature can be annulled at any stage before, during or after the examination. If it is revealed after the appointment that any of false information has been furnished by a candidate within him/her knowledge or if he/she has willfully suppressed a material fact his/her appointment can be cancelled. If the particulars furnished by a candidate are found to be false or if it is found that he/she has willfully suppressed any material fact, he or she is liable for dismissal from public service.

14. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission.

15. In case an inconsistency among the matters in Sinhala, Tamil and English notifications, Sinhala notification shall come into force.

On the order of Public Service Commission,

Secretary,
Ministry of Finance, Planning and Economic Development.

On 29th January, 2025,
Ministry of Finance, Planning and Economic Development,
Colombo - 01.

02-53

MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION

Second Efficiency Bar Examination for the Grade II Officers of Sri Lanka Education Administration Service - 2025

IT is hereby informed that the Second Efficiency Bar Examination for Grade II Officers of Sri Lanka Education Administration Service is Scheduled to be held at Colombo in the month of May 2025.

Application has been published on the website of Department of Examinations, Sri Lanka under "Our Services" of www.doenets.lk in "Online Applications- Recruitment Exams/EB Exams" and applications can be submitted *via* online only. Acceptance of Online Applications 2025 is opened at **9.00 a.m. on the 17th of February 2025** and is ended at 9.00 a.m. the 14th of March 2025. After submitting the application online, it should be downloaded and the relevant parts of the printed copy should be filled in by hand, the signature of the applicant should be authenticated , and together with the certificate of the Head of the relevant institution, should be sent by registered post to the Department of Examinations of Sri Lanka as to be received on or before the last date of close of applications.

02. Syllabus and other provisions relevant to this examination has been published in the Extraordinary *Gazette* Notification No.1928/28 dated 21.08.2015 of the Democratic Socialist Republic of Sri Lanka. The syllabus and other provisions are given below for your convenience.

03. *Details of the Examination :*

Question paper	*Time*	*Total Marks*	*Passing Marks*
1. Educational Policy	Time 02 hours	100	40
2. Subjective Studies	Time 02 hours	100	40

04. Exam Conducting Authority : Commissioner General of Examinations

05. *Syllabus of the Examination :*

Name of the Question Paper	*Syllabus*
1. Education policies	This question paper consists of two parts. (*a*) General Education Policy – Questions are prepared to test the candidate's knowledge of the current Education Policy declaration by the Government . Candidates are expected to be tested their knowledge on possible problems in the course of his official duties, if the pronounced changes are applied in the Policies. (*b*) School Curriculum:-To test the candidate's general comprehension on the curriculum area at various stages of the school system and the preliminary objective of the curriculum. Candidates should have an understanding of the human and physical resources of the school and should be able to critically comment on the curriculum from that point of view.
2. Subjective study	designed to test the candidate's creative and logical thinking ability and problem solving ability .

06. For the subjects Scheduled for 2nd efficiency bar examination may be appeared by an officer at the same time or at several separate occasions.

07. *Language Medium of Examination :*
    i. This exam is conducted in Sinhala, Tamil and English mediums.
    ii. Candidates should appear for the exam in only one language as per their preference.
    iii. The language medium of the competitive examination or examinations in which the candidate appeared for entry into the public service, in case of those who joined the public service without an examination, the answers should be written in the medium of the language in which they were qualified to enter the public service.
    iv. If a candidate is found to be appearing in the examination through a medium to which he is not entitled, his/her candidature shall be cancelled. It is not allowed to change the medium of language applied for appearing in the examination later.

08. Online examination application should be completed in English language only. After the Department of Examination receives both the soft copy made online and the printout sent by registered post, the soft copy and the printed copy shall be verified and accepted by the department as a valid application. The mobile phone number used to access the system will be notified by a SMS or an e -mail that it is accepted/ it is not accepted as valid application by the Department. Before completion of the online application, download the instructions for applying for the exam. Follow the instructions carefully while filling the application form. Any amendment made in the application after receipt of hard copy shall not be considered as a valid amendment. Incomplete applications shall be rejected without a prior notice. Applications received after the closing date shall not be accepted.

    If candidates with special needs appear for this examination, it must be mentioned in the application and copies of relevant medical certificates must be submitted with the application.

09. *Providing of false information* – While filling the application accurate information should be provided with consideration. If any candidate is found ineligible as per the rules of this examination, his/ her candidature can be cancelled before or during the examination or after the examination or at any time.

10. Printed Copy of the application should be sent by registered post on or before the **14th day of March, 2025** as to be received to "Commissioner General of Examinations , Institutional Examination Organization Branch, Department of Examinations, Sri Lanka, P.O. 1503 , Colombo. Name of the examination should be mentioned at the top left corner of the envelop. Applications sent after this date shall be rejected.

11. With the presumption that only the candidates fulfilling qualifications stipulated in the *Gazette* notification have applied for the examination, on or before the last date of acceptance of applications, if making the payment of examination fees is applicable, the relevant prescribed examination fee shall be paid by the applicants and for those who have completed applications, Commissioner General of Examinations will issue the examination admission. An announcement stating the same shall be published on the official website of the Department of Examinations, Sri Lanka as soon as the admissions are issued to the applicants. If the admission has not been received within 02 or 03 days after the publication of the announcement, Applicants should inform such to Department of Examinations, Sri Lanka as mentioned in the announcement. The applicant's full name, address, National Identity card number and the name of the exam should be mentioned in the notice. If the applicant is from outside of Colombo, it is more effective to send a request letter to the fax number mentioned in the advertisement with a fax number where a copy of the admission can be sent along with the details. It shall be useful to keep the copy of the application kept with him/her to confirm the candidate's candidacy, the copy of the receipt if the payment of the examination fee is applicable and the receipt registered at the time of posting the application, if necessary at the time of making the enquiry from the Department of Examination, Sri Lanka. The issuance of an admission card for the examination to an applicant shall not be considered that he or she has already fulfilled the qualifications to be appeared at the examination.

    Note: Complaints submitted subsequently by applicants who fail to meet the requirements mentioned in paragraph 11 above shall not be considered.

12. The applicant's signature must be attested in both the application form and the admission card for the examination. The signature should be certified by the head of the institution or an officer authorized by him.

13. An applicant should appear for the examination under the prescribed examination number in the examination hall allocated to him/ her. Every candidate appearing for the examination should hand over the admission card with his/her signature to the head of the examination hall on the first day of the examination. A candidate who does not submit his admission card duly shall not be allowed to appear in the examination.

14. It is the responsibility of the candidates to submit evidence to the satisfaction of the Head of the Examination Hall in order to confirm their identity for each subject they appear in the examination hall. For this a following document shall only be accepted.

    i. National ID card ,
    ii. Valid passport or ,
    iii. Valid driving license of Sri Lanka

    Candidate should enter the examination hall without covering their faces and ear to ensure that they are not wearing electronic communication devices and should not cover their face by restricting to verify their identity. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, from the time of entering in to the examination hall until the end of the examination and leaving it, the applicant must remain uncovered their face and ears as to the examination authorities could identify the candidate.

15. **Examination Fees:**

    (*a*) Fees shall not be charged for the first attempt.
    (*b*) Thereafter, Rs. 1,200.00 is charged for each time for the full examination and Rs. 600.00 each shall be charged for one subject.

    While paying the examination fees, the payment should be made only under the following fee payment methods provided through the online system.

    i. Any Bank Credit Card
    ii. Any Bank Debit Card with the Facility of Internet Transactions
    iii. Online Banking Method of Bank of Ceylon
    iv. Any Branch of the Bank of Ceylon

    Note:

    (*a*) Instructions on how to make payment through the above methods have been published in the website under the technical instructions relevant to the Examination Posted under Instructions.

    (*b*) The receipt of payment shall be notified by means of a short message (SMS) or by an e-mail. The full amount of examination fee shall be paid and applications with under or over payment of examination fee shall be rejected. The Department of Examinations, Sri Lanka shall not be held responsible for any short comings encountering in the payment of examination fees through the above mentioned payment methods.

    (*c*) The amount paid for the examination shall not be refunded or transferred for any other examination for any reason.

16. Candidates are required to adhere the rules laid down by the Commissioner General of Examinations regarding the examination. Violation of these rules will be made him or her liable to a penalty imposed by the Commissioner General of Examinations.

17. **Examination Results :**

    i. The decision of the Commissioner General of Examinations regarding the holding of the examination and the release of the results shall be final and conclusive.

ii. The Commissioner General of Examinations shall provide the result sheets containing the results of all the candidates who appeared for the examination, to the Secretary, Ministry of Education, Higher Education and Vocational Education

18. In case of if there is any inconsistency among the language texts of this notification published in the Sinhala, Tamil, or English languages, the Sinhala text will prevail in such an instance.

19. The Secretary of the Ministry of Education, Higher Education and Vocational Education Reserves the right of deciding on any matter which is not covered by this notification.

Nalaka Kaluwewa,
Secretary,
Ministry of Education,Higher Education and
Vocational Education.

05th of February, 2025,
Battaramulla,
Isurupaya,
Ministry of Education, Higher Education and Vocational Education.

02-86

MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION

First Efficiency Bar Examination for the Grade III Officers of Sri Lanka Education Administrative Service - 2025

IT is hereby informed that the First Efficiency Bar Examination for Grade III Officers of Sri Lanka Education Administrative Service is Scheduled to be held in May 2025.

Application has been published on the website of Department of Examinations of Sri Lanka under "Our Services" of www.doenets.lk in "Online Applications- Recruitment Exams/EB Exams" and applications can be submitted *via* online only. Acceptance of Online Applications is opened at 9.00 am on the 17th of February 2025 and is ended at 9.00 pm the 14th of March 2025. After submitting the application online, it should be downloaded and the relevant parts of the printed copy should be filled in by hand, the signature of the applicant should be authenticated, and together with the certificate of the Head of the relevant institution, should be sent by registered post to the Department of Examinations of Sri Lanka, as to be received on or before the last date of close of applications.

02. Syllabus and other provisions relevant to this examination has been published in the Extraordinary *Gazette* Notification No.1928/28 dated 21.08.2015 of the Democratic Socialist Republic of Sri Lanka. The syllabus and other provisions are given below for your convenience.

03. *Details of the Examination :*

Question paper	*Time*	*Total Marks*	*Passing Marks*
1. General Administration	Time 03 hours	100	40
2. Financial Administration	Time 03 hours	100	40
3. Education Law, Administration and Evaluation	Time 03 hours	100	40

4. Exam Conducting Authority : Commissioner General of Examinations

5. Syllabus of the Examination :

Name of the Question Paper	*Syllabus*
01. General Administration	(*a*) The Constitution of the Democratic Socialist Republic of Sri Lanka and the Constitutions of 1972 and 1947 that were in force prior to this. • Convention on the Rights of the Child • Human Rights Commission Act • Commission to Investigate Allegations of Bribery or Corruption Act (*b*) Office and Field organization methods and the Chapters in the Establishments Code as (Including the contemporary amendments being executed.) VII, IX, X. XVI, XXV, XXVI, XXVII, XXIX, XXXI, XXXII, XLVII, XLVIII (*c*) Procedural rules of the Public Service Commission.
02. Financial Regulations	(*a*) Public Financial Regulations. (Excluding the Chapter I/ including the amendments being executed contemporarily) (*b*) Income and Expenditure estimates in the current year. Ex: - their formulation, revenue heading, monetary and Appropriation bills. (*c*) Ordinance and other law conventions relevant to the certain accounting activities fulfilled by the zonal education office.
03. Education law, Administration and Evaluation	(*a*) Legal provisions relevant to the Education. • Education Ordinance No.31 of 1939 • Amendment No.26 of 1947 • Amendment No.05 of 1951 • Amendment No.43 of 1953 • Code of Minute on Government Schools • Amended Act (Special Provisions) of Assisted Schools and Teachers' Colleges No.05 of 1960 • Amended Act (Additional Provisions) of Assisted Schools and Teachers' Colleges No.05 of 1960 • Education Act (Revising the designations) No.35 of 1973 • Amended Act (Special Provisions) of Assisted Schools and Teachers' Colleges No.65 of 1981 • National Institute of Education Act, No.28 of 1985 • Public Examinations Act, No.25 of 1968 • National College of Education Act, No.30 of 1986 • Minutes of the National Education Commission.(Within immediate 03 years to the examination) • Facilities and services fee • Circulars relevant to the Old Boys/Girls Associations and School Development Associations.

	(*b*) Education Administration. 1. (i) Ministry of Education (ii) Organisation and Performance of Departments and Establishments availed under the Ministry including Provincial Department of Education and in the Ministry of Education. (iii) Implementing Education Planning and Common Objectives (aims) at the National and Provincial Levels (including Schools preparation) 2. School Management and School Community Relationships 3. Education Management Information System.(EMIS) 4. Special Education Programmes, Non Formal Education Activities, School Based Management.
	(*c*) Evaluation. • Criteria utilizing to assess evaluation of the performance of teachers. • School based evaluation. • Self-Evaluation programmes of the Schools • Monitoring of the schools by the zonal education Office, Provincial Departments of Education and Ministry of Education • Supervision of the internal evaluation by the external groups. (Candidates are instructed to be thorough with the hand books and other publications issued by the Ministry of Education)

N.B.- Please note that all the three papers are consisting with short questions and structural type questions.

06. For the subjects Scheduled for the 1st efficiency bar Examination may be appearred by an Officer at the same time or at several separate occasions.

07. *Language Medium of Examination :*
    i. The examination will be conducted in Sinhala, Tamil and English mediums.
    ii. Candidates should appear for the exam in only one language as per their preference.
    iii. The medium of the language of the competitive examination in which the candidate qualified to enter the public service. In case of those who have joined the public service without an examination, the answers should be written in the medium of the language in which they were qualified to enter the public service.
    iv. If a candidate is found to be appearing in the examination through a medium to which he is not entitled, his/her candidature shall be cancelled. The language medium applied for the examination cannot be altered later.

08. Online examination application should be completed in English language only. After the Department of Examination receives both the soft copy made online and the printout sent by registered post, the soft copy and the printed copy shall be verified and accepted by the department as a valid application. The mobile phone number used to access the system will be notified by a SMS or an e -mail that it is accepted/ not accepted as valid application by the Department. Before completion of the online application, download the instructions for applying for the exam. Follow the instructions carefully while filling the application form. Any amendment made in the application after receipt of hard copy will not be considered as a valid amendment. Incomplete applications will be rejected without a prior notice. Applications received after the closing date will not be accepted.

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09. Providing of false information – While filling the application accurate information should be provided with consideration. If any candidate is found ineligible as per the rules of this examination, his/ her candidature can be cancelled before or during the examination or after the examination or at any time.

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N.B.- Complaints submitted subsequently by applicants who fail to meet the requirements mentioned in paragraph 11 above shall not be considered.

12. The applicant's signature should be attested in both the application form and the admission card for the examination. The signature should be certified by the head of the institution or an officer authorized by him.

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14. It is the responsibility of the candidates to submit evidence to the satisfaction of the Head of the Examination Hall in order to confirm their identity for each subject they appear in the examination hall. For this a following document shall only be accepted.

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    ii. Valid passport or ,
    iii. Valid driving license of Sri Lanka.

Candidate should enter the examination hall without covering their faces and ear to ensure that they are not wearing electronic communication devices and should not cover their face by restricting to verify their identity. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, from the time of entering in to the examination hall until the end of the examination and leaving it, the applicant must remain uncovered their face and ears as to the examination authorities could identify the candidate.

15. **Examination Fees:**

(a) Fees shall not be charged for the first attempt.
(b) Thereafter, Rs. 1,200.00 is charged for each time for the full examination and Rs. 600.00 each will be charged for one subject.

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iv. Any Branch of the Bank of Ceylon

Note:

(*a*) Instructions on how to make payment through the above methods have been published in the website under the technical instructions relevant to the Examination Posted under Instructions.

(*b*) The receipt of payment shall be notified by a short message (SMS) or by an e-mail. The full amount of examination fee will be paid and applications with under or over payment of examination fee will be rejected. The Department of Examinations, Sri Lanka will not be held responsible for any short comings encountering in the payment of examination fees through the above mentioned payment methods.

(*c*) The amount paid for the examination will not be refunded or transferred for any other examination for any reason.

Candidates are required to adhere the rules laid down by the Commissioner General of Examinations regarding the examination. Violation of these rules will be made him or her liable to a penalty imposed by the Commissioner General of Examinations.

17. **Examination Results :**

i. The decision of the Commissioner General of Examinations regarding the holding of the examination and the release of the results shall be final and conclusive.

ii. The Commissioner General of Examinations will provide the result sheets containing the results of all the candidates who appeared for the examination, to the Secretary, Ministry of Education, Higher Education and Vocational Education

18. In case of if there is any inconsistency among the language texts of this notification published in the Sinhala, Tamil, or English languages, the Sinhala text will prevail in such an instance.

19. The Secretary of the Ministry of Education, Higher Education and Vocational Education Reserves the right of deciding on any matter which is not covered by this notification.

Nalaka Kaluwewa,
Secretary,
Ministry of Education,Higher Education and
Vocational Education.

Battaramulla,
Isurupaya,
Ministry of Education, Higher Education and
Vocational Education,
05th of February, 2025.

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